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| **Spreadsheet Methods 5N1977** | **Marking Scheme**  **Project** |

**Learner’s Name:** **PPS No:**

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| **Assessment Criteria** | **Maximum**  **Mark** | **Learner**  **Mark** |
| **Design**  C1 Project with aims clearly described  C2 Investigate a range of common uses for spreadsheets  C3 Demonstrate common spreadsheet usability features  C4 Data capture form well designed to include accurate detail  C5 Screen layout well designed to include accurate detail  C6 Specifications for input data, processing and output  C7 Description of the proposed macro  C8 Specification of the proposed graph  C9 Description of how the filtering will be used in the assignment | 4  4  4  6  6  4  4  4  4  40 |  |
| **Implementation**  C10 Data and labels accurately inputted( -1 per error)   * Data 5 Marks * Labels 5 Marks * Appropriate Formatting 2 Marks   C11 Formulae and functions accurately applied   * Use of a simple and conditional IF statement 2 Marks * Use of Statistical 1 Mark \*2 * Financial functions 1 Mark\*2 * Use of Date and Time functions 1 Mark\*2 * Use of absolute and relative cell referencing 1 Mark\*2 * Other Functions 1 Mark \*5 * Other Formulae 1 Mark \*5   C12 Chart and Macro clearly identified 4 Marks \*2  C13 Variable change clearly demonstrated  C14 Versions of spreadsheet accurately saved and printed,   * C141 showing the entire spreadsheet, * C142 the spreadsheet with formulae and after recalculation * C143 after the use of a filter | 12  20  8  4  2  2  2  50 |  |
| **Modifications**  C15 Relevant modifications or improvements suggested | 5\*2  10 |  |